

RFIS Admission Checklist

The following documents must be submitted before the Admissions Committee can determine if your student is eligible to be admitted to Rain Forest International School. These documents must be completed in English or accompanied by an English translation. **Please use this form as a checklist as you submit your application.**

- Completed student Application for Admission form.
- A signed Waiver of Liability/Publicity Authorization.
- Health Record, which includes a record of immunizations and medical history.
- Birth certificate or copy of passport stating date of birth.
- Student Evaluations from 2 current teachers, completed in English and sent by them directly to RFIS.
- Character Reference (confidential) from a pastor, mentor or youth worker who is not related to the student, sent by them directly to RFIS.
- Report cards or transcripts for at least the last two years of schooling. This should include a description of grading policy.
- Signed Parental Statement / Student Statement indicating parents and student have read the RFIS Family Handbook and agree to abide by and support the ethos of the school.
- A signed Permission to Release School Records.
- All students are required to demonstrate an appropriate level of proficiency in standard western English. Therefore, applicants may be required to write an English proficiency exam. Contact the Guidance Counselor to schedule the exam.
- At the discretion of the Admissions Committee or the Director, the student may be required to demonstrate academic proficiency in other areas through additional admissions tests.
- Interview with the School Director, Assistant Director and / or Guidance Counselor. Please contact the school to schedule an appointment for the admissions interview.
- 25,000 cfa non-refundable application fee.

When you have submitted all of the documents listed above, the Admissions Committee will review the application. A member of the Admissions Committee, likely the Guidance Counselor, will contact you with the admission decision. Please direct all inquiries regarding the status of your application to our guidance office at rfis-guidance@rfis.org.

- IMPORTANT: Once accepted, applicants must pay a non-refundable registration fee of 50,000 cfa in order to reserve a place for the school year. If this is not paid, your place may be given to other students who are waiting. If you attend, this money will be applied to your first semester tuition.**